



ACH Stop Payment Request

Customer Name _____ Account Number _____

Please select the appropriate option for each section below:

1) Order given by:

- Written order Telephone*

**This order, if oral (not signed by the party ordering stop payment), is binding only for 14 (fourteen) calendar days (unless released prior to expiration of fourteen calendar days) unless confirmed in writing within that period.*

2) Request type:

- New Stop Payment Order Cancel Existing Stop Order

3) Transaction type:

- Consumer Corporate**

***If Corporate, please skip section 4, "ACH Stop Payment Type." Stop Payments on Corporate ACH transactions are valid for 6 (six) months for a one-time stop, and will remain in effect until the earlier of 1) The order is withdrawn in writing, 2) The return of the debit entry, or 3) 6 (six) months.*

4) ACH Stop Payment Type:

- One Time Stop Payment*** All Future Debits Stopped****

****One-Time Stop Payment requests for Consumer transactions will remain in effect until the earlier of 1) The order is withdrawn in writing, or 2) The return of the debit entry.*

***** All Future Stop Payments will remain in effect until the earlier of 1) the order is withdrawn in writing or 2) 6 (six) years from the last attempted debit entry.*

Name of Company Debiting Account _____

Exact Amount of debit to be stopped \$ _____

ACH Company ID# (If Known) _____

By signing below, I authorize First American Bank to place a Stop Payment on the above-described debit and certify that I have been informed of and agree to the following conditions:

- This Stop Payment order must be received by the bank at least three (3) banking days prior to the scheduled debit transaction date and for checks converted to ACH, it must be received by the bank in a reasonable amount of time to place the stop payment (these items are one-time stop payments as these represent one-time payments).
- The bank shall have a reasonable time after the receipt hereof within which to notify all appropriate employees of this order and the party giving this order agrees that such notification shall be conclusively presumed to be within a reasonable time if completed within 24 hours after receipt of this order.
- The bank is authorized to charge \$32.00 and the party ordering stop payment agrees to pay a service charge of \$32.00 for placing this order.
- "One-Time" Stop Payments will remain in effect until the earlier of 1) the order is withdrawn in writing, 2) the return of the debit entry, or 3) "For Corporate Stop Payments Only" 6 (six) months. "All Future" Stop Payments will remain in effect until the earlier of 1) the order is withdrawn in writing, or 2) 6 (six) years from the last attempted debit.
- The party giving this order agrees to hold the bank harmless and indemnify it for all costs, expenses or damages incurred or suffered by refusing payment of the above-described debit.

Customer Signature and Date: _____

Bank use only:

CSR: _____ Branch: _____ Time: _____

\$32 Fee Collected: _____ Officer Approval (required): _____

A copy of this order, if oral, was mailed to the party giving this order on (Date) _____ By (employee initial) _____.